

**Meadowbrook Public School Advisory Council (MPSAC)  
Meeting Minutes**

**Meeting Date:** May 6, 2024

**Time:** 7:00 - 8:00 p.m.

**Location:** Meadowbrook Public School Library.

**Minutes recorded by:** Devon Searle

**In attendance:** Linnet Richmond (Principal), Sarah, Devon, Phoenix, James, Lindsey, Olena.

**Regrets:** Michelle.

	<b>Agenda Item</b>	<b>Decision/ Tabled?</b>	<b>Notes/Follow Up/ Action/Deadline/ Responsibility</b>
	<b>1. Call to Order, Welcome and Land Acknowledgement</b> (Chairs, Admin)  -Welcome introduction by Sarah.	Meeting called to order at 7:05 p.m. by Sarah Bunker.	-Minutes from April meeting will be shared and voted on by e-vote to achieve quorum.
	<b>Admin Report</b> (Linnet)  <b>1. Staffing Updates.</b> Sharon Public School - some staff have taken positions there. - Ms. Oosterhof, and Ms. March will be leaving to go to Sharon. Ms. Mayer will be going to Queensville with the hopes of being able to open a new library there. Mr. Pichora will be going to Sutton P.S. as the schedule there better suits his familial needs. Ms. Thatcher will be leaving the York Region School Board, and moving to a different school board at the end of May. All teachers will be sorely missed, but wished well		

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	<p>in their exciting new opportunities.</p> <p>-Meadowbrook will continue to be the holding school for Queensville for one more year, then those students will move to their new school.</p> <p>-Ms. Branston, Ms. Siriopoulos, and Ms. Chircop will be staying as they were able to be recalled from surplus due to the moves by other staff members.</p> <p><b>-Funding Update.</b> With money provided by Council, purchased many things:</p> <p>- 20 Chromebooks, purchased in conjunction with Board cost sharing as well as two iPads, Because of Board schedule shift, able to match money Council provided at a higher \$ value as discussed at the last meeting, can purchase more. Exploring the option of more projectors, as well as a different generation of iPads which provides the teachers with more options. Ideally, we would like to fit each class with a projector in the long term plan.</p> <p>-Purchased Gr. 1+2: \$1,500 on literacy manipulatives.</p> <p>-Kindergarten bought items from with list provided at last meeting.</p> <p>-New volleyball equipment was purchased, so kids will be able to play next year in both</p>		

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	<p>gym class and as a team that will also be able to host tournaments</p> <p><b>-Resource Allocation</b> of chromebooks by class will be changing with student numbers leaving, more updates to come, hopefully as we wrap the school year and we get the technology delivery</p> <p>-Field trips upcoming, many in the next few weeks. Grade 2s went to Sibbald, and Grade 4s are going to - Sibbald this week, Grade 2 and 3s are going to Stouffville Museum, Grade 7s and 8s are going to R.O.C. Council funding that was set aside, will be used to offset transportation costs for the Museum and R.O. C. trips as Sibbald Point is paid by the Board</p> <p>-Family reached out and asked to donate chicks and eggs and an incubator for a wonderful learning opportunity - the chicks will go back to the farm after they have hatched. Have confirmation that avian flu precautions have been met. Coming early next week, in House 6.</p> <p>-Little Jammers Glee Club is a board-approved lunch program, will be running at lunch time.</p> <p>-Mental Health night is on Thursday in the Library, will be unveiling the Youth Space's Zen Zone, as well as having activities for families to promote good mental health.</p>		

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	<p>-Intro to Rugby next week, a teacher, who is a professional player, will be coming to teach our students</p> <p>-Track and Field is coming up so our students can be ready for Areas in early June</p> <p>-EQAO Grade 3 is the last week of May.</p> <p>-Grade 6 first week of June to avoid conflict with our Track and Field</p> <p>- Sign Language Club has been meeting at lunch once a week.</p> <p>-Earth Rangers program will be visiting classrooms in two weeks (no cost)</p> <p>-Treetop Trekking trip for Kindergartens coming up in June – transportation funding from amount set aside by Council</p> <p>-Amaya James is a published author, 10 years old. She will be speaking to entire school, and Meadowbrook is honoured that she will be coming to speak in May to share her writing process and book 'Afro, No!'.</p> <p>-Joy Lapp-Lewis workshop on steel pan drums is upcoming. The drum kits have been borrowed from the Board, will be stored in the music room. Will be teaching both teachers and students. Meadowbrook will also be hosting professional development workshop on the steel pan</p>		

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	<p>drums for Board staff, this is an exciting opportunity for Meadowbrook.</p> <p>-Monday, June 24th - Grade 8 grad.</p> <p>-Half day in June, last day of school will be early dismissal, with the following day a PA Day. Information will be shared via newsletter to community well in advance</p> <p>-Ms. Yurkewich fell, sustained an injury and is recovering. She is on leave for the next few weeks, a new secretary will be helping out in the interim.</p>		
	<p><b>1.Treasurer Report</b> (Olena)</p> <p>-Olena received recent numbers from Lauren Malcolm. Current balance is: \$23,661.67.</p> <p>-Mucho Burrito is yet to be paid out of this number, so balance is not reflective of this – we are waiting for their bills to be provided</p> <p>-Kid's Kitchen cheque for \$203.50 came, but not sure for which period, Olena and Michelle are working with Kid's Kitchen to update numbers and see what is left to be paid to accurately update the balance.</p> <p>-Pizza numbers, as Michelle had to be absent, Olena could not provide update on where we are at exactly with pizza numbers, but believed to be</p>		<p>-Olena to follow up with Lauren and provide final accounting at next month's meeting once all bills have been received from vendors and paid</p>

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	<p>paid at current juncture, will follow up with Michelle and Lauren and provide update at next meeting.</p> <p>-Field trip money given to each class has come out already from balance, up until April 30th, do not have May numbers yet.</p> <p>-Linnet had asked for this money that has been set aside by Council for school purchases to have already been moved out of balance and set aside, Olena will follow up with Lauren Malcolm to make sure this has been done and is accurately reflected in current balance.</p>		
	<p><b>Hot Lunch Update</b> (Linnet and Lindsey)</p> <p>- Mar. 25th was first Mucho Burrito round.</p> <p>-Michelle being absent from this meeting, so she cannot update on certain aspects of hot lunch.</p> <p>-Linnet shared that there has been difficulty with hot lunches, specifically Mucho Burrito, with lunches not showing up or being in the wrong bags - items all arrive in bags and have to be sorted out, can be difficult to tell what is going where.</p> <p>A lot of kids have been saying that they didn't get their items, some were found in other bags. Only three children didn't have items, but is</p>		<p>- Michelle to be updated on issues with Mucho Burrito, can provide a class list of what was ordered to assist when orders arrive at office.</p>

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	<p>problematic and need to work on a solution.</p> <p>-Need a parent volunteer to come and help sort out food when it arrives.</p> <p>-Also, a class list of orders to compare to what arrives would help, list needs to be prepared and given to office in advance to make it easier for the office to figure out what is going where. Michelle can provide going forward.</p>		
	<p><b>Bake Sale Update</b> (Devon)</p> <p>-Bake Sale is going well, fantastic response from bakers, is nearly finished being organized.</p> <p>-Bake Sale is May 16th, selling at dress rehearsal and evening spring concert.</p> <p>-Tables will be set up outside the office.</p> <p>-Linnet can chat with Snack Shack if there are extra items to be sold on the Friday, Council can donate leftover items if need be. (Linnet offered to buy any left over items to give to staff as a Friday treat)</p> <p>-Gloves and paper towels can be provided from pizza lunch supplies.</p> <p>-Posters are allowed to be posted around school.</p>		<p>-Devon to coordinate with office dropping off and storage of baked goods, and set-up times. Student volunteers will put up posters.</p>

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	<p>-Linnet can provide space to lock up baked goods as they are dropped off by parents, Devon to coordinate with office.</p> <p>-Discussion of what bake sale fundraising money will be donated to exactly, would be helpful to indicate to parents exactly where the money will go. Of options raised, unanimous agreement that money should go to purchasing new basketball nets for outdoors, and other outdoor equipment for recess if enough money is raised for both. Council agreed that we want to raise awareness of what we are doing and raising funds for and will be sure to include this in the year end minutes for the community to see.</p>		
	<p><b>Other Business</b></p> <p>-List of languages taught in supplementary classes by board, Olena asked if Ukrainian could be added to list, is a Board-run program, but definitely can suggest more. Unfortunately not at school level, however. Opportunity to learn new languages, often classes run by board offer remote learning opportunities. School staff is supporting groups of students who speak similar languages (Russian/Ukrainian club) at this time.</p> <p>-School garden is taking donations of plants, hostas, other plants not on list will be gladly accepted. Plants that are brought are planted the next</p>		<p>-Devon to bring proposal for Family Fun Night to June meeting, will outline what is needed and what is feasible so that date can be set and plans finalized at June meeting.</p>



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	<p>day by Ms. Todorova and Ms. Webb's classes.</p> <p>-In lieu of School BBQ, as funding was voted and approved to re-allocate to funding important school improvements such as the volleyball poles, a Family Fun Night in June was proposed instead, as a community-building event. Details will be finalized at June Council Meeting, Devon to coordinate event and bring proposal for June meeting. Will be finalized and planned at June meeting, aiming for last week of school in June.</p>		
	<b>Meeting Adjournment</b>	- Motion to adjourn was called for by Sarah at 7:48 p.m., seconded by Olena.	

Next meeting will be **June 3, at 7:00 p.m.**, in the Meadowbrook School Library or virtually (via Google Meet.)